

# The Wyndcroft School



## **WPTO Information Booklet**

August, 2012

The Wyndcroft Parent Teacher Organization put together this booklet to provide a source of information about events and activities, which take place at Wyndcroft, and to answer some frequently asked questions (FAQs). Complete and comprehensive information regarding school policies and procedures can be found in your Parent Directory/Handbook. Please be sure to read it.

Wyndcroft benefits from a high level of parental involvement. Hopefully, the information in this booklet will facilitate that involvement and thereby contribute to the enrichment of our children’s educational experiences.

If you have any questions after reviewing this booklet, please do not hesitate to call the school office at (610) 326-0544.

### **Table of Contents**

<b>Description of School Events .....</b>	<b>2</b>
<b>FAQs .....</b>	<b>6</b>
<b>Dress Code: Helpful Tips .....</b>	<b>7</b>
<b>The WPTO Bylaws .....</b>	<b>9</b>

## Description of School Events

Descriptions of school events are listed below. Some of these events are planned and run by the WPTO, others by the faculty and staff of The Wyndcroft School. Parents are responsible for monitoring their children at all WPTO events that take place off campus or during non-school hours. Dates of these events will be noted in the school calendar (distributed on Orientation Day) and/or in Wyndcroft Weekly News (see FAQ's).

**WPTO Welcome Breakfast & Monthly Meetings** – The WPTO Welcome Breakfast is held in early September. Continental breakfast is provided by the WPTO. The years' upcoming events are reviewed, chair people are introduced, volunteers to help with events are recruited, and there is lots of time to socialize, make new friends and catch up with old friends. We hope that as many parents as possible will plan to attend. The event starts at 8:30 AM and is generally finished by 10:00 AM.

The WPTO holds monthly meetings – generally the first Thursday of each month during the school year except December (we are all too busy!) and May (when we have a year end breakfast meeting ). Events of the prior and upcoming month are reviewed, ideas are offered, laughs are included! Everyone is invited.

**Dress Code Uniform Swap** (September and April) – Outgrown, slightly worn / used dress code clothing is donated to the swap by many parents. It is a great way to fill gaps in your child's clothing supply. New parents should not hesitate to take advantage of this swap, as they will be able to donate to it in the future.

**Back To School Picnic** (September) – A gathering for Wyndcroft families to socialize and for kids to participate in fun activities with their new and old friends. Parents help by bringing food, setting up and cleaning up, and assisting with crafts and games.

**Back to School Night - Homeroom & "Specials" Teachers** (September) – Parents are welcomed into the classrooms for an informational presentation by the teachers on what to expect in the upcoming school year. These are very helpful events to attend.

**Pink for the Cure Day** – The Wyndcroft School participates in the nationwide wearing of pink in support of National Breast Cancer Awareness Day. Students/families are expected to make a small monetary contribution if they wear pink; otherwise they wear dress code clothing.

**Book Fair** (October) – The Book Fair is a two-day event. On the first day, students preview books and make a "wish list" of books they would like to own. The next day, Parent Visiting Day, parents are given the opportunity to buy books for their children. This is also a chance to buy gifts or purchase books to donate to the library or the classroom. Volunteers are needed to help with set up, student supervision (helping younger children to choose books), cashier assistance, and other various jobs. The proceeds of the Book Fair go to the Wyndcroft Library.

**Parent Visiting Day** – In October, parents are invited to join their children in class for a morning.

**Batwing Ball (Lower School)** – This is a Halloween Party during the school day for students in Early Childhood through Fourth Grade. Children wear their costumes for dances, games, and snacks. Parents help with set up, snacks, games and activity supervision, and clean up.

**Batwing Ball (Upper School)** – A nighttime dance with a DJ and games is provided for students in Fifth through Eighth Grade. Students bring snacks. Volunteers are needed to help with set up, clean up, and game supervision.

**Staff Appreciation Tea** (November) – Families bring in homemade food items for a buffet for the Wyndcroft faculty and staff. Parents also help with set up and clean up.

**Holiday Bazaar** (Late November/Early December) – Children shop for their loved ones and choose from an array of gifts displayed by craft vendors, including a table of crafts made or donated by Wyndcroft families. There is even an area for wrapping, so all gifts come home labeled and wrapped. Many volunteers are needed for part or all of the day. Parents help by setting up, cleaning up, working at the WPTO craft and wrapping tables, and assisting children with their shopping. Lower school parents are particularly encouraged to volunteer because all younger children need help with their shopping. This is the main WPTO fundraising event. Therefore, the WPTO strongly encourages students and parents to shop at the WPTO craft table.

**Holiday Bazaar Crafters** (September to December) – We welcome all parents who are interested in creating crafts to sell at the Holiday Bazaar.

**Latin Day** – A celebration presented by Grades 5-8 for the entire school. Students perform skits and show off creative projects demonstrating their knowledge of Latin and ancient culture.

**Seasons of Celebration** – A winter concert held in December, which includes choral and instrumental selections performed by students.

**Lock-In** – Arts and crafts, games, and sports for 3<sup>rd</sup> and 4<sup>th</sup> Grades hosted by the faculty. All students are “Locked-In” from drop-off to pick-up.

**Valentine Dance** – A night of dancing, socializing, and fun for Grades 6-8 with a DJ and snacks.

**Parent Coffees** – Mrs. Wolter, Head of School, meets with parents in one or two grades at a time for coffee, updating parents on future plans and responds to questions and concerns. This is a time for general comments and questions. Individual questions or concerns should be brought to the attention of Mrs. Wolter or the involved faculty member at any time throughout the school year.

**Winter Event - Glow Bowling**—Children and Adults get together for an afternoon of Glow Bowling. This is a great outing for all ages. This event is held late January or early February.

**Read For Ronald** – Students in Grades PreK-8 are encouraged to gather pledges for time spent reading. This community service activity promotes a love of reading, while the proceeds support the Ronald McDonald House in Philadelphia.

**Family Bingo Night** – Children and adults play bingo for a nominal fee per card. After each game, the winner gets the pot. This is an exciting night for all, particularly the winners! Volunteers help with set up and clean up, collecting money, and calling numbers. All families attending are to bring a food item; such as veggie tray, fruit tray, pretzels, drinks, etc. Due to its popularity, this event is held in both the fall and the spring.

**Grandparents and Special Friends Day** – Grandparents or “special friends” are invited to spend the morning in school with their grandchild(ren). The children look forward to this day with great anticipation.

**Staff Appreciation Luncheon** – On the Thursday before Easter, the WPTO sponsors a luncheon for the Wyndcroft faculty and staff at a local restaurant. This luncheon is held to thank our faculty and staff for their commitment to our children throughout the year.

**Earth Day Celebration** (April) - Wyndcroft’s celebration of Earth Day includes fun and educational activities for children of all ages designed to teach them the importance of caring for the earth and all its inhabitants. Parents are needed to help the teachers and students with their Earth Day Projects.

**Arts Week** – A celebration of the arts in our school. Showcased are the children’s projects that they have been working on in Art class throughout the school year. Usually, this is accompanied by a hands-on project that children participate in or special programs/assemblies that highlight the Arts.

**French Fete** – A celebration with French activities, assemblies, and foods designed to further enhance our French program.

**Secondary School Night** – An information night for the 7th Grade students and their parents. Representatives from many secondary schools (day, boarding, and religious) come to meet you and answer questions.

**The Extravaganza** (early May) – This is the annual fundraising gala/dinner/auction for Wyndcroft. Homerooms create projects for the live and silent auctions. Gifts are also solicited from families, businesses, and restaurants. Dinner and drinks are served to compliment an annual theme. It is always a fun and lively social gathering of parents, faculty, and friends. Planning begins early in the school year, and the tremendous magnitude of this wonderful event makes a large number of volunteers a necessity. Assistance is needed with advertising, procurement of gifts, program publication, set up

and breakdown, etc. ALL profits from the Extravaganza go directly to the Wyndcroft School.

**Field Day** – Gold vs. Blue! Every Wyndcroft family is assigned to a team for all their years at Wyndcroft. Students participate in a wide variety of field games. The EC through Kindergarten students have their Field Day on Thursday morning at the school. Grades first through eighth have their Field Day on the last day of classes for grades 1-4 at The Hill School. After lunch on both days, the WPTO provides and helps serve make-your-own sundaes. Parents are needed to help with field games, setting up and serving lunch and sundaes, and cheering on the children.

**Sports Award Night** – At this celebration of Upper School athletics, the certificates of participation are given out as well as awards for outstanding performances to 6<sup>th</sup> through 8<sup>th</sup> graders. All parents and students are invited. This is a fulfilling and fun night for everyone.

**Honors Day** – This awards ceremony takes place the afternoon before graduation. Students in Grades 5th-8th are required to attend. Individual academic achievements are honored. Parents are welcome and those of children receiving an honor generally receive an invitation in the mail.

**Graduation** – This is a BIG day at Wyndcroft. Fifth through eighth graders attend. It is a moving ceremony. Every graduate speaks from the podium and receives a certificate of graduation. All parents and Lower School students are invited to attend.

**Educational Seminars** - The WPTO sponsors lectures, symposiums, and activities designed to stimulate the interest of Wyndcroft students in a wide range of topics. These seminars are carefully chosen to enrich our children's educational experiences. The committee chairs work with the school administration to fit the programs into the school's curriculum. The enrichment needs of all Wyndcroft students are considered, not just certain grade levels. Past subjects include: an anti-bullying program, *The Power of One*, an African storyteller and a program on honeybees.

**Community Service Projects** - Throughout the school year, the Community Service Committee sponsors projects that typically benefit communities outside of Wyndcroft. Participation in most of these projects is voluntary. However, Wyndcroft believes service to others promotes the development of character, which the school views as part of its mission. Therefore, all students in Early Childhood through Fourth Grade participate in a community service class project. Upper school students participate in various projects throughout the year. The entire school also participates in one or two projects during the year, such as Holiday Cheer to benefit a local food bank with food and gifts in November.

**The Sunshine Committee** - This is a committee composed of parents and staff who work together to assist Wyndcroft students, families, and staff during times when they need help. Members of the Wyndcroft community may be called upon to provide

assistance in the form of meals, childcare, transportation, etc. This committee meets on an as needed basis and is open to all that are interested.

**School Spirit & Beautification Committee-** The members of this committee will work directly with the school in providing the appropriate flowers, balloons, and other decorations for events throughout the year. They will also decorate the entrance foyers with seasonal decorations. The members will also be responsible for the bulletin board by the school office.

## FAQ's

**The School Day** – The school opens to students at 7:45 a.m. Students arriving between 7:45 and 8 a.m. should report to the gymnasium and remain there until told by the faculty monitor to proceed to their homerooms. Upper School classes begin at 8:16 a.m., Advisory begins at 8:00 a.m. and Lower School classes begin at 8:20 a.m. Dismissal is at 3:30.

**After School Care Program** – After school care is available from 3:30 to 5:30 p.m. The program includes a snack, homework help, and recreational time. There is a fee for the After School Care Program. Check with the office for more information.

**Extended Day Program** – The Extended Day Program provides activities for EC and PreK students in the afternoon. There is a fee for this program. Check with the office for more information.

**Wyndcroft Weekly News** – Wyndcroft Weekly News is available every Thursday and will be able to be viewed via the school's website. A notification will be sent to your email id to inform you when the issue has been published. Wyndcroft Weekly News is the MAIN source of information for what goes on at school. It includes various announcements, information on events, monthly calendars, event flyers, and notices of schedule changes, "no dress code" days, meetings, etc...READ IT every week to help stay in touch with what is happening at school.

**Snack** – The school provides a snack for all students in Early Childhood, Pre-Kindergarten and Kindergarten. Students in Grades 1-8 may bring their own snacks. Bins to hold several days' worth of snacks are provided for students in Grades 1-4. Upper School students can also purchase a snack from the cafeteria. Parents may provide a snack for an entire class for special occasions by making arrangements with the teacher.

**Lunch** – Wyndcroft offers an in-house lunch program daily. Lunch may also be brought from home. Meals brought from home should be packed in insulated lunch bags, as refrigeration is not available for students' lunches. For those who wish to purchase lunch, a menu comes out every month in Wyndcroft Weekly News and is available on

the school web site. A La Carte items are also available on a daily basis. Students do not carry money for their meals, you are invoiced quarterly by the Business Office.

**“Buddy”** – The school office assigns “buddies” to families who are new to Wyndcroft. The “buddy” should contact the new family and act as a helpful advisor to the parents and student(s). If you are new to the school and have not been assigned a “buddy”, contact the school’s admissions office.

**School Mascot and Colors** – We are known as the Wyndcroft Wolverines and our school colors are blue and gold.

**‘Non Sibi’** – This is the school’s motto. Translated from the Latin it means, “Not for one’s self.”

**Box Tops and Labels For Education** – The WPTO collects “Box Tops for Education” BoxTop\$ from General Mills’ products and “Labels for Education” UPC codes from Campbell’s soups, Pepperidge Farm (ie Goldfish), Prego, etc. These are submitted during the school year and the funds obtained are used for WPTO sponsored programs. Collection bins are in the hallway near the cafeteria and in the school office.

**Target’s Take Charge of Education** – If you are a Target Visa cardholder, you can designate Wyndcroft as your school of choice for their Take Charge of Education program. When you use your Target Visa, Target donates 1% of the amount of your purchase from Target or Target.com, and 0.5% of your purchases elsewhere, directly to the school. To sign up visit [Target.com/tcoe](http://Target.com/tcoe) and use School ID # 15334.

**School Store** – The school store carries some Wyndcroft dress code related items (see below) as well as Wyndcroft mugs, glasses, hats and many basic school supplies (paper, pencils, erasers, note-books...). A very few small gift items are available at the school store too. The school store accepts cash, checks (made out to Wyndcroft), or an account can be set up through the business office.

### **Dress Code: Helpful Hints**

**A full description of dress code requirements can be found in the school directory/handbook and on the website.**

**Where to Find “Dress Code” Clothing** – Families may now purchase all necessary uniform items through Lands’ End. Polos, khakis, kilts, dresses, and gym uniforms can be purchased through Wyndcroft’s new online ordering site. There is a link on the Wyndcroft website which takes you directly to our ordering site at Lands’ End. All shirts and sweaters ordered at Lands’ End must have the “W” monogram. All P. E. clothing (K through 5) must be ordered through Lands’ End. Previously purchased gym clothes

and uniform plaids may be worn. School uniform pants and shorts may be purchased elsewhere but must be comparable to the Lands' End apparel.

Hopsack, navy blazers (required for Grades 5, 6, 7, 8 from October through April) should be purchased through Lands' End and a Wyndcroft patch, available from school store, is to be sewn to the left breast pocket.

**All clothing should be clearly marked with your child's name.**

Other dress code related items, which are available at the school store, include Wyndcroft patches (for sweaters and sport coats), Wyndcroft neckties, hair accessories, zippered and open top Wyndcroft gym/tote bags, and Wyndcroft backpacks.

**Gym Clothes** – Gym uniforms for Grades K-5th must be purchased through Lands' End. Use the link to Lands' End on the Wyndcroft website. Grades 6-8 may wear athletic shorts and t-shirts of their choice. However, they are required to purchase a Wyndcroft Warm-up Suit if participating in the team sports; available from the Athletic Office. Wyndcroft gym bags (small zippered duffel) may be purchased at the school store. Duffel bags to hold gym clothes may also be purchased at the store of your choice. EC through grade 3 students wear their gym clothes to school on gym days. Students in grades 4-8 change into their gym clothes at school unless otherwise planned. "Gym bags" containing gym clothes may be left in the classrooms or lockers for the week and brought home once a week for cleaning.

**Lost and Found** – There is a Lost and Found bin located on the rear of the stage. Lost and Found items are laid out at the April Uniform Clothing Swap as well as Parent-Teacher conference nights. After this, unclaimed uniform clothing is washed and kept for the next clothing swap. Non-dress code clothing is donated to a local charity.

**BYLAWS OF THE  
WYNDCROFT PARENT TEACHER ORGANIZATION**

**ARTICLE I: NAME OF THE ORGANIZATION**

The name of this organization shall be the Wyndcroft Parent Teacher Organization (herein referred to as the "WPTO".)

**ARTICLE II: PURPOSES OF THE ORGANIZATION**

The purposes of the WPTO shall be:

1. To enrich the educational experience of the students at the Wyndcroft School by providing activities, services and projects for all students in accordance with these by-laws.
2. To provide a channel of communication between parents, teachers, administration and the Board of Trustees and to promote a continuing positive relationship between these groups.
3. To foster parental involvement in school functions, programs and projects.
4. To raise and administer funds to accomplish these objectives.

**ARTICLE III: MANAGEMENT OF THE ORGANIZATION**

The management of the WPTO shall be vested in an Executive Board of four (4) officers, consisting of president, vice president, secretary and treasurer and four (4) area coordinators who shall be herein provided.

**ARTICLE IV: MEMBERSHIP**

The membership of the WPTO shall be open to each of the parents and/or legal guardians of the children enrolled in the Wyndcroft School, the teachers, administrator(s) of the school and non-parent trustees.

**ARTICLE V: FUNDS-FISCAL YEAR**

**SEC 1:** The WPTO will receive on an annual basis a fixed amount of funds from the school based upon the total number of students enrolled for the current academic school year and the WPTO's budgetary needs.

**SEC 2:** At least ten (10) days prior to the end of the fiscal year, the treasurer of the WPTO shall submit a financial report for the then current year and a budget for the upcoming year to the Executive Board.

**SEC 3:** The WPTO may also from time to time raise additional funds through a limited number of sponsored activities such as the Holiday Bazaar and other events.

**SEC 4:** All WPTO funds, including those raised through WPTO sponsored activities, shall be under the custody of the school and maintained under a separate account clearly designated for the WPTO. The school shall act as the bank for all deposits and withdrawals made by or on behalf of the WPTO.

**SEC 5:** The fiscal year of the WPTO shall be July 1 to June 30.

#### **ARTICLE VI: MEETINGS OF THE MEMBERSHIP**

**SEC 1:** There shall be at least three (3) general meetings of the WPTO during the school year. Written notice of each meeting with a published agenda shall be given to all members at least one (1) week in advance.

**SEC 2:** There shall be a general meeting in May to be known as the annual meeting at which time new officers shall be inducted as provided in ARTICLE VIII, SEC 3. At the annual meeting, each area coordinator shall submit a written report on their activities for the preceding year for future reference to be placed in the WPTO file.

**SEC 3:** At the general meetings of the WPTO, those members present shall constitute a quorum. All business to be conducted may be by simple majority vote of those members present at such meetings.

#### **ARTICLE VII: EXECUTIVE BOARD**

**SEC 1:** The primary responsibility of the Executive Board shall be to manage the WPTO in the best interest of the members consistent with the purposes as herein set forth and such policies as are from time to time established and adopted by the WPTO.

**SEC 2:** The Executive Board shall consist of the four (4) officers of the WPTO and the four (4) area coordinators.

**SEC 3:** There shall be regular meetings of the Executive Board, which shall be held a minimum of four (4) times during the school year. The first meeting of newly elected officers and the Executive Board shall be held as soon as possible after the annual meeting and prior to the end of the school year. For the purpose of transacting business, two officers and two area coordinators shall constitute a quorum. Proxies are not permitted.

**SEC 4:** The Executive Board shall have the following powers and duties:

- A. To approve the plans and review the progress of the four area coordinators and chairpersons.
- B. To adopt a budget and submit it to the Board of Trustees for funding allocation.
- C. To appoint a suitably qualified person to fill a vacancy occurring by resignation or otherwise in an elective or appointive office during the school year. Said appointee shall fill the balance of any unexpired term.
- D. To appoint an auditor who may or may not be compensated.
- E. To create such special and/or ad hoc committees as are deemed necessary and advisable for the operation of the WPTO and to prescribe their respective duties.
- F. To designate the school enrichment projects and other activities to be sponsored by the WPTO through the school year.
- G. Evaluate the need to purchase "Gifts for the Wyndcroft Students" on a yearly basis and to approve such items. The monies raised by the school enrichment activities will fund these items. Such items will provide direct benefit for the Wyndcroft students.

#### **ARTICLE VIII: ELECTION OF OFFICERS**

**SEC 1:** The officers of the WPTO: president, vice president, secretary and treasurer, shall each have a term of office of one year. No individual shall be eligible to serve more than two successive elective terms in the same office.

**SEC 2:** To be eligible for nomination as an officer of the WPTO, a member must:

- A. Have a child enrolled as a student at Wyndcroft during the proposed term of office.
- B. Has been a member in good standing of the WPTO.
- C. Have served as chairperson, co-chairperson or an active member of a WPTO committee.

**SEC 3:** Nomination and election of officers as designated in SEC 1 shall be made as follows:

- A. A committee consisting of three (3) members of the WPTO, none of whom may stand for election while on such a committee, shall be appointed by the President of the WPTO and be known as the Election Committee.
- B. Thirty days prior to the Annual Meeting in May, the Election Committee shall invite members of the WPTO to submit written nomination for officers of the WPTO.
- C. The Election Committee shall determine the eligibility of the nominees in accordance with these by-laws, secure their written acceptance of nomination, prepare a ballot containing the names of all such nominees and distribute the ballots to all members. Said ballots should be marked for return to the Election Committee at least one (1) day prior to the Annual May Meeting.
- D. Before the Annual May Meeting, the Election Committee shall open the ballots and tabulate the results of such election and certify said results. The results shall be announced at the Annual May Meeting.
- E. In the event that there is no competition among candidates for any of the offices, an announcement of the new officer will be made for each position to be filled and installation of the new officers will be held at the Annual May Meeting.
- F. At the close of the Annual Meeting, the newly elected officers shall assume the duties of office, provided that the outgoing treasurer has completed all financial transactions for the fiscal year.

## **ARTICLE IX: DUTIES OF THE OFFICERS**

**SEC 1: PRESIDENT** – The president shall preside at all meetings of the WPTO and of the Executive Board and shall be a non-voting member of all committees except the Election Committee. The president shall perform all other duties in accordance with the by-laws. In the event that the treasurer is unable to perform his or her duties, the president shall be empowered to disperse payments with the consent and approval of one other officer. Additionally, the president shall represent the WPTO and provide a report on WPTO activities at the Board of Trustees meetings.

**SEC 2: VICE PRESIDENT** – The vice president shall assist the president and shall perform the duties of the president in the absence of that officer. The vice president shall complete the term of the president if the president resigns or is physically incapable of completing his or her term of office.

**SEC 3: SECRETARY** – The secretary shall keep and maintain permanent written records and minutes of all meetings of the WPTO and of the Executive Board. The secretary shall be responsible to issue, receive and maintain all official correspondence of the WPTO.

**SEC 4: TREASURER** – The treasurer shall have the following responsibilities:

- A. Receive, deposit and record all funds of the WPTO and maintain an accurate account of all receipts and expenditures.
- B. Disperse payments as authorized and directed by the Executive Board or the membership.
- C. Prepare a budget to be approved by the Executive Board and membership and a final report to be presented at the end of the fiscal year.
- D. Present a statement of the accounts at each meeting of the WPTO and upon request, to the Executive Board. Said statement of accounts shall be available for inspection by all members upon request.
- E. The treasurer's accounts shall be reviewed annually by a CPA or other competent and qualified individual as may be appointed or approved by the Executive Board. Said audit shall be conducted and completed before the Annual Meeting with a written report thereon to be submitted at the Annual Meeting.

## **ARTICLE X: AREA COORDINATORS & CHAIRPERSONS**

**SEC 1:** The president of the WPTO shall appoint from the membership Coordinators for each of the following areas:

- A. Community Service
- B. Family Entertainment
- C. School Enrichment
- D. School Hospitality

**SEC 2:** The area coordinators shall serve on and be a member of the Executive Board, together with the four elected officers. They shall be vested with the same voting power as the other members of the Executive Board.

**SEC 3:** The Executive Board shall from time to time also establish such committees within each of the four areas of coordination, as it may deem necessary or helpful to perform the purposes of the WPTO.

**SEC 4:** The Executive Board shall appoint from the WPTO membership chairpersons of the committees within each of the four (4) areas of coordination. Chairpersons of these committees may attend meetings of the Executive Board but shall serve in an advisory, non-voting capacity only. The Chairpersons shall have the following responsibilities:

- A. Organize the WPTO event and coordinate all volunteer activities for the event.
- B. Ensure that all expenses relating to the event are maintained within the budgetary limits and provide necessary receipts for reimbursement purposes to the treasurer.
- C. Communicate all event happenings to the respective area coordinator, officers, head of school and the entire membership.
- D. Provide a written summary report of the specific event to be presented at the next WPTO meeting.

**ARTICLE XI: AMENDMENT**

These by-laws may be adopted, repealed or amended from time to time by the membership of the WPTO at a general or special meeting called for such purpose. Written notice and copies of proposed changes in the by-laws shall be provided to the membership fifteen (15) days prior to said meeting. Those members present shall constitute a quorum. A simple majority vote shall control.

**ARTICLE XII: EFFECTIVE DATE**

These by-laws shall be effective immediately upon their adoption.